

MassHire MSW Workforce Executive Committee Meeting, June 14, 2022

Members present on Zoom Conferencing: Lisa Kubiak, Chair, Bob Bower, Rev. Lloyd, Andy Vizulis

Members absent: Mark Fegley

Others on Zoom Conferencing: MassHire Metro South/West Workforce Board staff present: Henry Bryson, Greg Bunn, Meghan Burke, Cindy Cedrone, Louise Meyer

Welcome and Approval of May 10, 2022 Minutes

Lisa Kubiak welcomed everyone. She asked for approval of May 10, 2022 minutes. Rev. Lloyd made a motion to approve. Andy Vizulis seconded. All members indicated approval. Motion passed.

Merger Update

Greg Bunn reported that the application had been completed in order to file the Articles of the Merger with the Secretary of State, merging Partnerships for a Skilled Workforce and Metro South/West Employment and Training, going into effect on July 1, 2022. He stated the new name will be Metro South/West Workforce Board, Inc. with two DBAs: MassHire Metro South/West Workforce Board and MassHire Metro South/West Employment and Training Administration. He noted that weekly meetings have been taking place and will continue to do so, regarding all aspects of the merger, including payroll, benefits, etc.

New Office Locations

Greg said negotiations have been taking place with the landlord in the new Marlborough location. A new lease is hoped to be signed as early as September 1. Greg noted that the Norwood move was complete and that the Framingham move was going slower but progress has been made for a July move-in date. Open houses will be scheduled in the fall for all locations that are ready.

ARPA Funding/Future Skills Updates

Greg reported that ARPA funding is being made available for additional training programs that will be administered by Commonwealth Corporation. These programs are being framed as a new initiative by the Workforce Skills Gap Cabinet and branded as "Future Skills" along with a separate logo.

Strategic Planning

Greg presented the topic of strategic planning for the Board post-merger. He recommended members develop several areas to be presented to guide and navigate the Board's efforts and suggested hiring a consultant to facilitate meeting discussions. The committee members agreed that it may cost more to hire a good consultant, but it was important to receive the best possible return on investment. Greg noted that the 495 Partnerships had worked with a consultant for their strategic plan, and he would ask Jason Palitsch to the next meeting to discuss his experience. Greg noted he would research other potential consultants.

Lisa asked for a motion to adjourn. Bob Bower made a motion. Rev. Lloyd seconded it. All members accepted. Meeting was adjourned at 10:00 a.m.