

MassHire MSW Workforce Executive Committee Meeting, March 11, 2021

Unofficial Minutes

Members present on Zoom Conferencing: Lisa Kubiak, Chair, Jennifer Jackson, Rev. J. Anthony Lloyd, Andy Vizulis

Members absent: Mark Fegley

Others on Zoom Conferencing: MassHire Metro South/West Workforce Board staff present: Greg Bunn, Henry Bryson, Meghan Burke, Cindy Cedrone; MassHire Metro South/West Career Center staff present: Louise Meyer

Welcome and Approval of December 17, 2020 Minutes

Greg Bunn welcomed everyone. Lisa Kubiak asked for a motion to approve December 17 minutes. Rev. Lloyd made a motion. Jennifer Jackson seconded. All members indicated "yes". Motion passed.

Fiscal Agent Transfer/ Merger Status Update

Greg Bunn reported that DCS is considering initial plans to merge PSW, Inc. and MSWETA, Inc. into one entity, with a separation of responsibilities by a service agreement/firewalls with the potential following branches: 1. Fiscal: finance and administration, 2. Youth: in-school and out-of-school, 3. Career Center: services. This is a work in progress and subject to change. An RFP has been issued for the career center operator with proposals due March 17, 2021. Monitoring and Certification will still be done by the Board with firewalls put in place. He said the merger was being considered to save money and for better efficiency, and a model will be presented to the Executive Committee/WIOA Board.

Administrative Program/ Grant Updates

Greg reported that Kevin Lopez was leaving to take a director position at an organization in Framingham. He said there were two positions posted: one to replace Kevin and one for a Connecting Activities liaison with the schools. Henry Bryson reported that the youth program had received CARES Act money for a high school senior educational internship program (HSSEIP) for seniors interested in becoming teachers. They are placed in elementary schools to assist teachers who are in need of extra help during COVID. He said the YouthWorks program was expanding and had received more money as well. Greg announced that Meghan Burke was promoted to Director of School Employment Programs, noting her great work developing relationships with the funders and connecting with the schools.

Prioritizing our Focus

Greg asked for input on where the Board should set priority focus and asked for ideas to be sent to him.

Lisa asked for a motion to adjourn the meeting. Rev. Lloyd made a motion. Andy seconded. Meeting was adjourned at 10:15 a.m.